

# Asharani M

## Finance & Operations Leader | P2P, Accounts Payable & Vendor Management Specialist

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### PROFILE

Finance and operations professional with 9+ years of expertise managing end-to-end Procure to Pay (P2P), accounts payable, vendor management, and reconciliations. Proven success optimizing payment cycles, reducing errors, and enhancing compliance through ERP improvements and SOP implementation. Strong in cross-functional leadership, process standardization, and stakeholder engagement.

### PROFESSIONAL EXPERIENCE

#### **Business Operations Manager - Procure to Pay (P2P),**

M/s Sierra Projects Private Limited (Uniworld)

Aug 2023 – Mar 2025

Bangalore, India

- Managed large-scale vendor payments, achieving 99.5% on-time compliance.
- Resolved GRN mismatches and invoice disputes through proactive cross-team coordination.
- Implemented SOPs, improving payment cycles by 20% and reducing errors by 15%.
- Acted as SPOC for vendors, handling payment queries and escalations.
- Built dashboards for cost tracking, invoice aging, and KPIs.
- Trained team members on ERP processes and compliance workflows.

#### **Assistant Manager - Operations,**

M/s Dtwelve Spaces Pvt LTD (Stanza Living)

Nov 2019 – Jul 2023

Bangalore, India

- Oversaw high-volume vendor invoices and reconciliations using Nucleus ERP, ensuring timely and accurate processing.
- Improved vendor performance by 25% through SLA monitoring and regular reviews.
- Conducted audits and ensured strict policy adherence.
- Streamlined onboarding and payment workflows, reducing delays and errors.
- Recognized for process innovation and strong cross-team collaboration.

#### **Back Office Coordinator, M/s Sierra Projects Private Limited (Uniworld)**

Apr 2016 – Oct 2019

Bangalore, India

- Managed daily reconciliations, petty cash, and invoice entries in PMS ERP.
- Verified documents and maintained detailed payment logs.
- Supported vendor evaluations and tracked payment status.
- Trained new staff on ERP modules and validation processes.

## SKILLS

Procure to Pay (P2P) Operations	Accounts Payable & Invoice Processing
Vendor Management & Compliance	ERP Systems: PMS ERP, Nucleus ERP (SAP-adaptable)
GRN & Quantity Mismatch Resolution	Financial Reconciliations & Cost Tracking
Audit & Internal Controls	Process Improvement & SOP Implementation
MS Office Suite	

## KEY ACHIEVEMENTS

- Improved payment cycle efficiency by 20% through SOP streamlining and ERP process enhancements.
- Reduced billing and documentation errors by 15%, earning "New Face of Intelligence" award at Stanza Living.
- Enhanced vendor satisfaction and reduced escalation cases by 30% through proactive communication and process standardization.

## AWARDS

### **New Face of Intelligence**

Awarded for reducing billing errors and optimizing financial processes by 15% at Stanza Living

### **Bridge Builder**

Recognized for cross-functional collaboration that led to reduced processing time and operational costs.

## EDUCATION

**Diploma in Electronics and Communication Engineering**, D R R Govt Polytechnic

## LANGUAGES

English • Hindi • Kannada

## AVAILABILITY

Immediate | Open to contract or permanent roles | Flexible for US shifts & remote work